



Islamic Studies Courses

Application Form

Islamic Studies Application Form

Important Notes:

- Please complete all sections of this form in BLOCK CAPITALS using BLACK or BLUE ink.
- Completed applications should be posted/delivered to the following address:
ADMISSIONS DEPARTMENT, GREEN OAK ACADEMY
11-15 WOODSTOCK ROAD, MOSELEY, BIRMINGHAM, WEST MIDLANDS, B13 9BB
- Completed applications must be accompanied by all required documentation. We will not process any application which is not accompanied by all required documentation.
- Failure to adhere to these guidelines or addressing incorrectly may result in your application response being delayed.

SECTION 1: PERSONAL INFORMATION

APPLICANT DETAILS

First Name:	Address:
Other Names:	
Last Name:	City:
Date of birth:	Postcode:
Nationality:	Mobile:

PARENT/LEGAL GUARDIAN DETAILS (FOR APPLICANT'S UNDER THE AGE OF 18 YEARS ONLY)

First Name:	Address (if different):
Other Names:	
Last Name:	City:
Date of birth:	Postcode:
Nationality:	Home Tel:
Relation to applicant:	Mobile:
E-mail address:	

SECTION 2: COURSE CHOICE

Which course would you like to enrol the applicant upon:

<input type="checkbox"/> Pre-Aalimah Course (Ie'dadia - 2 Years)	<input type="checkbox"/> Aalimah Course (Islamic Theology Course)	<input type="checkbox"/> Maktab Course (Further education)	<input type="checkbox"/> Senior Ladies Course (Daytime, 2 Years)
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SECTION 3: PREVIOUS ISLAMIC STUDIES INSTITUTES

Please include details here of all previous Islamic institutes/Madāris attended

Name of institute	Address	Dates attended	
		From (MM/YY)	To (MM/YY)
		
		
		
		

Does the applicant still attend the last mentioned madrasah?

Yes

No

If no, please give reasons for leaving:

Has the applicant ever been excluded or suspended from a madrasah?

Yes

No

If yes, please give details for exclusion/suspension:

SECTION 4: ISLAMIC STUDIES PROGRESS

Please provide details here of all Kitābs/subjects studied at previous madrasahs/institutes. We will require grades and reports of all subjects/courses/kitaabs studied. Please provide a copy of these along with the application form.

Name of Madrasah	Courses/Books/subjects studied

SECTION 5: MEDICAL DETAILS

HEALTH DETAILS OF APPLICANT

GP's name:

Surgery Tel:

Surgery address:

Does the applicant suffer from any medical conditions/allergies?

Yes

No

If yes, please give details:

EMERGENCY CONTACT DETAILS OF APPLICANT

In the event of an emergency, the madrasah will make every attempt to firstly contact the legal guardian. In the event that the legal guardian cannot be reached, please provide 2 reliable emergency contacts below who the madrasah can make contact with in case of emergency

Contact 1 name:

Contact number:

Contact 2 name:

Contact number:

SECTION 6: GENERAL RULES AND REGULATIONS

1. Green Oak Academy's Pre-/Aalimah and Maktab (further education) classes cater for girls aged 11 years +. Senior ladies classes are open to ladies aged 18 years +.
2. Classes for initial years of Aalimah classes and Maktab will operate generally from Monday to Friday between the hours of 4:30pm - 6:30pm. Senior ladies classes will operate from 11:00am - 1:00pm on Tuesday and Wednesday. Class times for the advanced stages of the Aalimah course will vary.
3. Academic Fees for year 2016-2017 are as follows:
 - Pre-/Aalimah classes (Y1-4), Maktab classes £600 per year (only £15 per week)
 - Aalimah classes (Y5-6): £1,500 per year (£150 per month)
 - Senior Ladies classes: £280 per year (£7 per week)
4. Academic fees do not include the cost of text books, stationary, teaching resources and other supplies.
5. An admission fee of £15 is payable as soon as an application is accepted.
6. Fees will be reviewed periodically based on the costs of operation and adjusted accordingly.
7. Islamic studies classes are not related to the Woodstock Girls' School. Applications, admissions and management are handled separately.
8. Disclosure of all previous conduct is necessary to ensure that we are able to provide best service possible to each student.
9. All Islamic laws and protocols will have to be adhered to; particularly salāh, dress and social affairs.
10. Green Oak Academy reserves the right to dismiss any student who may be a detriment to the madrasah environment when deemed necessary without right of appeal.
11. Green Oak Academy will not be held responsible for any injuries etc. caused or received during the above named applicants attendance at, to and from Green Oak Academy and all its building premises and waive any claims against Green Oak Academy, except where such loss or damage is caused by its negligence.
12. The applicant or their parent/guardian will be responsible for any damage caused to any property or premises used by Green Oak Academy.
13. All applicants who are accepted, will be initially enrolled on a one month trial basis. The management reserves the right to extend this time or to dismiss the applicant after this period.
14. All applicants must comply fully with the Green Oak Academy's code of conduct and rules and regulations.

SECTION 7: DECLARATION

We declare that to the best of our knowledge the information provided in this application (all sections) is accurate and truthful. We also accept and agree to abide by the rules and regulations set out by Green Oak academy.

Guardian Signature:	Applicant Signature:	Date:
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SECTION 8: REQUIRED ADDITIONAL DOCUMENTATION

Please enclose copies of the following documents with your application form. We cannot process your application if these documents are not enclosed. These documents must be copies and not originals.

<input type="checkbox"/> Copy of applicant's birth certificate	<input type="checkbox"/> Copy of applicant's passport
<input type="checkbox"/> Copy of applicant's latest Madrasah and School reports	<input type="checkbox"/> Reference letter from a local Scholar

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**ADMISSIONS DEPARTMENT, GREEN OAK ACADEMY
11-15 WOODSTOCK ROAD, MOSELEY, BIRMINGHAM, WEST MIDLANDS, B13 9BB**

FOR MADRASAH OFFICE USE ONLY

Date application received:	Interview date:
Pupil Reference Number:	Madrasah Shurā decision:
Admission date:	Interview notes:
Date of leaving:	